

**Intramural Research Scholars Program**  
**Office of Intramural Research (OIR)**

**Nomination Coversheet**

**Applicant Name:** \_\_\_\_\_ **IC:** \_\_\_\_\_

The application will include the following materials [*in pdf format, one pdf is preferred*], submitted by the Scientific Director on behalf of the applicant:

1. The candidate's CV/Biosketch, including a list of publications, mentoring and leadership activities, awards, etc.
2. Include evidence of any direct involvement in mentoring and commitment to diversity through outreach activities for women and persons from other groups which are underrepresented in biomedical research.
3. A maximum three-page proposal titled "Research Goals" (i.e., the research the candidate hopes to perform at NIH).
4. A maximum one-page statement titled "Long-term Research Vision" (i.e., what the candidate hopes to achieve for her/himself, their field, and society).
5. Three professional letters of references.
6. Career development plan co-signed by the mentor.
7. Diversity statement (up to one-page)
8. Description of the [Budget Plan](#) (*Word Document*), including one-time request for OIR start-up fund (up to \$100k), completed by the Scientific Director.

**Principal Investigator (PI) Sponsor**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Mentor(s) (if different than PI Sponsor – add additional names, as needed)**

Name: \_\_\_\_\_

Title/Affiliation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title/Affiliation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Scientific Director**

Name: \_\_\_\_\_

Institute/Center: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_